



**CITY OF BEATRICE, NEBRASKA
MOBILE FOOD ESTABLISHMENT PERMIT
APPLICATION**

APPLICANT INFORMATION

Name of Business or Individual (Legal Name): _____

Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____ Tax ID # (EIN or SSN): _____

Contact Person: _____ Type of Business Entity: _____

Names of all Officers/Managers of Business Entity: _____

MOBILE FOOD VENDOR INFORMATION

Mobile Food Vendor's Business Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____ Tax ID # (EIN or SSN): _____

Contact Person: _____ Type of Business Entity: _____

Names of all Officers/Managers of Business Entity: _____

Address/Location Intending to Sell Food: _____

General Type of Food Items to be Sold: _____

License Plate Number(s) of all Vehicles Applicant Intends to Sell Food From: _____

Description of Each Vehicle Applicant Will Sell Food From: _____

REQUIRED ATTACHMENTS/SUBMISSIONS

- A copy of the registration and proof of insurance for each vehicle the Mobile Food Vendor intends to sell food from.
- A parking lot layout if Mobile Food Vendor intends to operate in an established parking lot.
- A certificate from the State of Nebraska (Department of Agriculture) Health Department showing its approval of the Mobile Food Vendor’s sale of food.
- A copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption for the Mobile Food Vendor.
- Proof of insurance with a minimum coverage amount of one million dollars (\$1,000,000) together with an insurance certificate listing the City of Beatrice as an additional insured, which must be valid for the duration of the permit.
- A signed waiver of liability as required in Section 13-79 of the Beatrice City Code.
- A traffic flow plan, if the Mobile Food Vendor will operate a drive through.

APPLICANT’S SIGNATURE

To the best of my knowledge, the statements made above are complete, true and accurate. I hereby certify that I am authorized to submit this application and affix my signature below. I recognize that submission of this application does not guarantee approval of my Mobile Food Establishment Permit Application.

Signature

Printed Name/Title

Date

SUBMIT COMPLETED APPLICATION and ALL REQUIRED DOCUMENTS TO:

City of Beatrice
Attn: Erin Saathoff, City Clerk
400 Ella Street
Beatrice, NE 68310
esaathoff@beatrice.ne.gov

OFFICE USE ONLY

Application Fee (due at submission): \$25.00 Mobile Food Establishment Permit Fee

Received by: _____

Date: _____

VERIFY PRIOR TO ISSUING PERMIT

Proposed location is zoned to allow Mobile Food Vending.

If the proposed location is not zoned to allow Mobile Food Vending:

Mobile Food Vendor have permission of a political subdivision to engage in Mobile Food Vending on that political subdivision's property.

Proposed location does not involve customers having to wait in line, to be waited on, or to be served, while standing in a portion of a street that is open to be traversed by motor vehicle traffic.

If proposed location is in a City right-of-way open to traffic or parking:

Mobile Food Truck or Mobile Food Vending Unit will be parked in a location where such vehicle or unit is authorized to park by law, signage, or city permit.

Proposed location is not a parking stall designated for handicap parking.

Mobile Food Vendor has adequate traffic flow plan or parking lot layout, if applicable.

Minimum of three (3) marked parking spaces will be available within one hundred fifty (150) feet of the Mobile Food Vendor.

All Mobile Food Trucks, Mobile Food Vending Units, and Auxiliary Equipment will meet the setback requirements set forth in Section 605(G) of the City's Zoning Ordinance.

If the location for the permit requested is within an area authorized for a City sanctioned event or within four hundred (400) feet of any boundary of such authorized area:

The Mobile Food Vendor possesses written consent of the event organizer to sell or offer to sell food from that location.

If the location for the permit requested is within a City park:

The Mobile Food Vendor possesses written consent of the City Administrator or his/her designee.

Proposed location and Mobile Food Vendor proposing to sell food would not result in a violation of any City ordinances including any health, fire, building, or safety requirements.

Applicant has not had any previous notices of violations or revocations or suspensions of a Mobile Food Vending Permit or a Mobile Food Establishment Permit.

All statements within the application are materially true or correct.

RECOMMENDATION

Approved Condition(s): _____

Denied Reason(s): _____

Recommendation By: _____ Date: _____